



Thomas Jefferson High School for Science and Technology Partnership Fund, Inc.

Board Volunteer Opportunity

Position

The Board will provide mission-based leadership, strategic governance, and volunteer and/or monetary support for the work of the TJ Partnership Fund (PF), a 501(c)(3) non-profit organization. Specific Board Member responsibilities include:

Leadership, governance, and oversight

- Meeting attendance to stay current on key initiatives, issues and events and to vote on grant requests to the school;
- Serving on committees or task forces and taking on special assignments;
- Representing the PF to stakeholders; acting as an ambassador for the organization

Fundraising

Board members will consider the TJPF a philanthropic priority and make annual gifts that reflect that priority. Board members are also expected to facilitate introductions to other individuals, organizations and foundations for the direct benefit of the school.

Alumni Engagement

Board members will help strengthen alumni relations and increase participation by alumni in TJ and PF initiatives and programs.

K-12 STEM Outreach

Support TJ programs to promote science, technology, engineering and math (STEM) in Grades Kindergarten through 12th grade, including but not limited to programs to inspire greater diversity at TJ and in STEM fields, particularly among under-represented minorities.

Qualifications

Board members have achieved leadership stature in business, government, philanthropy, or the non-profit sector. This is an extraordinary opportunity for individuals who are passionate about TJ and those with a track record of board leadership are preferred.

Ideal candidates will have the following qualifications:

- Professional experience with accomplishments in business, government, philanthropy, the non-profit sector, or a STEM discipline;
- An affinity for cultivating relationships and building consensus among diverse individuals;
- Additional areas of specific expertise including finance and accounting, legal, event planning, and/or research;
- The ability to undertake fiduciary responsibilities to support and oversee the 501(c)(3).



**Thomas Jefferson High School for Science and Technology
Partnership Fund, Inc.**

Board/Committee Member Interest Form

Candidate Information

Name: _____

Home address: _____

Phone number: _____

Email address: _____

Employment/Position: _____

TJ Affiliation (if any): _____

Relevant previous experience or interests:

Please note any of the following skills, experience or interests:

Finance/Accounting	Management/Administration
Grant Writing	Non-profit experience
Fundraising and Special Events	Teaching or curriculum development
Public relations/Communications	Business Contacts/Networking
Information Technology (IT)	Marketing
Other _____	Community Outreach

Affiliations or organizations that you belong to (e.g., membership, professional, civic, etc.):

Please note if you are interested in the following Board positions (indicate if one is your first/second, etc. choice):

Chair

Vice Chair

Secretary

Treasurer

*Thank you for your interest in supporting the TJ Partnership Fund and the school.
Please email the completed form to mbarletta02@hotmail.com.*